

## **Detroit-Oakland Chapter**

Pioneer District – Barbershop Harmony Society

November 2011 Chapter Board Meeting Minutes – November 21, 2011

### **Board Attendees**

Jim Kunz – VP Music & Performance  
John Balint – VP Marketing and PR  
Pete Peters – VP Programs  
Mike Matson – Treasurer  
Eric VanPoucker – Secretary  
Roger Boyer – At large  
Joe DeSantis – At large  
Dave Kemp – At large  
Herb Hebner – Immediate Past President

### **Guests**

Steve Sutherland

**Jim Kunz called the meeting to order at 6:35 pm.**

- Minutes for the regular October 2011 monthly Chapter Board Meeting were read and approved.  
***Motion to accept minutes: Dave Kemp; Second: Herb Hebner. Motion carried.***
- Minutes for the 2011 Annual Chapter Meeting/Election of Chapter Officers were read and approved.  
***Motion to accept minutes: John Balint; Second: Dave Kemp. Motion carried.***

### **Jim Kunz, VP Music & Performance**

- Jim reported that the Music Team held an informal meeting and met with our coaches, Carl Dahlke and Matt Coombs, along with our chorus section leaders, to discuss the goals and objectives the chorus has in order to become a competition-winning Chapter.
- Jim also mentioned that the Music Team discussed membership related issues: how to attract new members and retain them; to continue the vocal testing with Jim's help; and the necessity to implement basic barbershop membership strategies. The Music Team will meet again to develop a plan and push forward the ideas discussed.

### **Pete Peters, VP Programs**

- Pete suggested that we have guest quartets attend some of our weekly chapter meetings. After discussion, the Board asked Pete to proceed with his suggestion, coordinating the quartet events with Herb Hebner.
- Being new to the VP Programs office, Pete expressed concerns about his not knowing the month-by-month responsibilities needed to be completed by the VP Programs office. Pete requested that his duties be outlined or explained, so that he can successfully complete all of his duties. The Board suggested that Pete meet with Earl Berry, Ray Sturdy, and Tom Uicker for additional help and support.

### **Ray Sturdy, Membership & Chapter Development**

- No report at this time.

### **John Balint, VP Marketing and PR**

- John reported that he attended a planning meeting for the “Industry Sings” concert, scheduled for May 20, 2011, from 4:00 – 6:00 pm. John will be attending the January meeting in order to gain more information regarding the concert.
- John reported that he has received around 80 complementary tickets for the December 3, 2011 Greenfield Village holiday sing-out. He will be passing them out tonight at the chapter meeting.

### **Treasurer’s Report, Mike Matson**

- Mike reported that we have an end of the month Grand Total of \$9,763.84 in the Funds Available account, and of that amount, \$4,050.89 is in the Operating Funds. Mike reviewed the “cash receipts”, “cash disbursements”, and the “summary of gross receipts” for the month of October.

### **Old/New Business**

- John Balint asked for Board input and direction re: our mailing list for the “Industry Sings” concert.
- Roger Boyer suggested that we begin developing a Chapter Officer’s manual which contains the duties needed to be performed by each Chapter Officer. After discussion, the Board agreed to look further into this matter, asking for additional input from Dave Montera.
- Mike Matson inquired if the Board needs to make a decision re: the replacement of our performance shirt patches. After discussion, the Board agreed to defer this decision until we have additional input from Dave Montera.

***Motion to adjourn: Dave Kemp; Second: Pete Peters. Motion carried.***

Meeting adjourned at 7:25 pm.

Respectfully submitted,

Eric VanPoucker, Secretary